

Draft

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Benton County Courthouse, Prosser, WA
Tuesday, November 16, 2021, 9:00 a.m.

Meeting provided in-person, by Video Live-Broadcast and Telephonically

Present: Chairman Jerome Delvin
Commissioner Shon Small
Commissioner Will McKay
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy County Administrator Matt Rasmussen; Robert Heard, IT Manager; Lexi Wingfield, HR Manager; Adam Fyall, Sustainable Development Manager; DPA Stephen Hallstrom; Shyanne Palmus, Communications Coordinator; Clerk Josie Delvin; Detective Lee Cantu; Detective Erik Magnuson.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approval of Minutes

The Minutes of November 9, 2021 were approved.

Agenda Review

The following item was added to Other Business for discussion:

- Proclamation for Victor Lee Murphey

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items “a” through “j”. Commissioner McKay seconded and upon vote, the Board approved the following:

Board of Equalization

- a. Notice of Approval to Hear Property Tax Appeals

Commissioners

- b. Support Letter to City of Prosser for New City Park Hometown Grant

Juvenile

- c. Contract w/Intermountain Specialized Abuse Treatment Center for Sex Offender Treatment
- d. Contract w/Columbia Private Investigation dba Pronto Process Service for Process Service & Delivery
- e. Purchase of Janitorial Supplies From Crown Paper & Janitorial Supply

Office of Public Defense

- f. District Court Public Defense Contract w/Michelle Dorsett

Public Works

- g. Revised Local Agency Federal Aid Project Prospectus for C.E. 2101

Purchasing

- h. Purchase of Uniforms & Accessories From Galls, LLC for Corrections Dept; Rescinding Resolution 2021-157
- i. Annual Subscription w/MRSC for Small Works, Consultant & Vendor Roster Services
- j. Advertisement & Bid Process for Justice Center Front Entrance Security Upgrade Project

Public Comment

None.

Public Hearing - Certifying Levies & Re-Adopting 2021-2022 Budget

Linda Ivey presented the resolutions for the public hearing and summarized as follows:

On October 27, 2021 the Board approved the resolutions to go to public hearing, posted the public hearing notice on the website, and notification was properly announced in the Prosser Record Bulletin.

Certifying Current Expense Levy For 2022 Collection

- No increase to levy rate, an increase to levy base, taking 1% and banking zero

Certifying County Road Levy for 2022 Collection

- No increase to levy rate, an increase to levy base, taking 1% and banking zero

Certifying Budgeted Taxes for Collection in 2022

- Certify estimated levy rate for collection; includes the 1%

Re-Adopting the Final 2021-2022 Benton County Budgets

- Includes original budget plus supplements
 - Total revenues - \$325,828,403
 - Total expenditures – \$420,264,665
 - \$94,436,262 to balance – the number is high because it includes the ARPA grant and other grants

As there was no one present to testify, public testimony was closed.

MOTION: Commissioner Small moved to approve the Resolution certifying the Current Expense Levy for 2022 Collection. Commissioner McKay seconded and upon vote, the motion carried.

MOTION: Commissioner Small moved to approve the Resolution certifying the Benton County Road Levy for 2022 Collection. Commissioner McKay seconded and upon vote, the motion carried.

MOTION: Commissioner Small moved to approve the Resolution certifying budgeted taxes for collection in 2022 for Benton County. Commissioner McKay seconded and upon vote, the motion carried.

MOTION: Commissioner Small moved to approve the Resolution re-adopting the Final 2021-2022 Benton County Budgets as presented. Commissioner McKay seconded and upon vote, the motion carried.

2022 Benton County Historic Preservation Grant

Shyanne Palmus presented the 2022 Benton County Historic Preservation Grant recommendations. She said they received 10 applications totaling \$85,384.94 with an available fund balance of \$81,975.63 and a yearly budget of \$50,000. The Committee recommended approval in the amount of \$55,505.95. Additionally, they were requesting the Board authorize the County Administrator to approve and sign the grant disbursement agreements to streamline the process. The Committee made the following recommendations:

- Benton County Museum – Display Room – \$4,700.00
- Benton City Revitalization Organization – Benton City History Kiosks - \$7,834.00
- East Benton County Historical Society – Remote Museum Access - \$10,250.00
- Evergreen Cemetery – Benton City Cemetery Preservation - \$1,500.00
- Kennewick Historic Preservation Commission – Survey of E. Kennewick Homes - \$12,900.00
- Kennewick Professional Firefighters Local 1296 – Antique Apparatus Restoration - \$6,500.00
- Kiona-Benton Historical Society – Film History of Kiona-Benton Area - \$8,000.00
- REACH Museum – Outdoor Exhibit & Learning Area - \$2,500.00
- White Bluffs Quilt Museum – Shelving - \$1,721.95

MOTION: Commissioner Small moved to approve the 2022 Historic Preservation Grant allocations as presented and hereby authorize the County Administrator to sign the grant disbursement agreements as presented. Commissioner McKay seconded and upon vote, the motion carried.

Other Business

Proclamation – Victor Lee Murphey

Adam Fyall said the County received a request from family for a proclamation to honor and congratulate Victor Lee Murphey on the occasion of his 100th birthday. Mr. Murphey was a long-time Prosser and Benton County resident.

MOTION: Commissioner Small moved to approve the Proclamation honoring Victor Lee Murphey as presented. Commissioner McKay seconded and upon vote, the motion carried.

Park Middle School Gang Issues

Commissioner McKay discussed an email received from a resident expressing concern about Park Middle School Gang issues. The Board suggested Commissioner McKay refer him to the City of Kennewick and the Kennewick Police Department.

The Board briefly recessed, reconvening at 9:29 a.m.

Executive Session - Review Qualifications of Applicant for Public Employment

The Board went into executive session with Detectives Erik Magnuson and Lee Cantu at 9:29 a.m. for five minutes. Also present were Matt Rasmussen, Jerrod MacPherson, and Cami McKenzie.

The Board came out of executive session at 9:32 a.m. No decisions were made in executive session.

MOTION: Commissioner Small moved to approve the Salary Request Form for Mitchel Kroner as presented. Commissioner McKay seconded and upon vote, the motion carried.

The Board briefly recessed, reconvening at 9:38 a.m.

Executive Session – Benton County’s Position and Strategy in Union Negotiations

The Board went into executive session at 9:38 a.m. for up to 15 minutes with Lexi Wingfield and DPA Stephen Hallstrom to discuss union negotiations. Also present were Jerrod MacPherson, Matt Rasmussen, and Cami McKenzie.

The Board came out at 9:56 a.m. The Board announced it was going back into executive session for an additional 10 minutes. The Board came out of executive session at 10:06 a.m. No decisions were made in executive session.

Tort Claims

CC 2021-31: Received November 17, 2021 from Anthony T. Spearman

CC 2021-32: Received November 19, 2021 from Kyle Johnson-Clark

Accounts Payable

Check Date: 10/29/2021

Warrants #: 222887-223190
Total all funds: \$834,203.47

EFT's #: 1987-2010
Transfers #: 10292101-10292107
Total all funds: \$193,909.86

Check Date: 11/10/2021

P-Cards #: 1121
Total all funds: \$313,608.70

Check Date: 11/12/2021

Warrants #: 223358-223562
Total all funds: \$2,800,418.86

EFT's #: 2018-2025
Transfers #: 11122101-11122106
Total all funds: \$1,186,695.90

Resolutions

- 2021-817: Notice of Approval to Hear Property Tax Appeals
- 2021-818: Contract w/Intermountain Specialized Abuse Treatment Center for Sex Offender Treatment
- 2021-819: Contract w/Columbia Private Investigation dba Pronto Process Service for Process Service & Delivery
- 2021-820: Purchase of Janitorial Supplies From Crown Paper & Janitorial Supply
- 2021-821: District Court Public Defense Contract w/Michelle Dorsett
- 2021-822: Revised Local Agency Federal Aid Project Prospectus for C.E. 2101
- 2021-823: Purchase of Uniforms & Accessories From Galls, LLC for Corrections Dept; Rescinding Resolution 2021-157
- 2021-824: Annual Subscription w/MRSC for Small Works, Consultant & Vendor Roster Services
- 2021-825: Advertisement & Bid Process for Justice Center Front Entrance Security Upgrade Project
- 2021-826: Certifying the Current Expense Levy for 2022 Collection
- 2021-827: Certifying the County Road Levy for 2022 Collection
- 2021-828: Certifying Budgeted Taxes for Collection in the Year 2022 for Benton County
- 2021-829: Re-Adopting the Final 2021-2022 Benton County Budgets

2021-830: Authorizing the County Administrator to Approve Disbursement from the Historical Preservation Fund 0157-101 for the 2022 Historic Preservation Grant Awards

2021-831: Proclamation - Victor Lee Murphey on the Occasion of his 100th Birthday

There being no further business before the Board, the meeting adjourned at approximately 10:06 a.m.

Clerk of the Board

Chairman